

Ref No:

Date:

Mr. <Candidate Name>

Address

City

Phone No:

Subject: Employment Offer

Dear <Candidate>,

On Behalf of AMBC Technologies we are excited to extend our offer of employment and welcome you to AMBC.

1. We are pleased to offer you full-time employment as <Title> based in Hyderabad or Madurai, during your employment to AMBC, you will not engage in any other employment, consulting, or other business activity (whether full-time or part-time) that would create a conflict of interest with the Company. By signing this letter agreement, you confirm to the Company that you have no contractual commitments or other legal obligations that would prohibit you from performing your duties for the Company.
2. Your annual compensation will be XXXXXX, please refer to Annexure – A for details on the compensation and statutory deductions.
3. Your remuneration is strictly confidential between you and AMBC and should not be discussed with anyone in any matter whatsoever.
4. Your employment will be governed by terms and conditions specified by the Employment agreement – Please refer Annexure C.
5. Your joining date is XXXXXX. The offer is valid till then unless we agree to a different date in writing.
6. On your joining date please report to XXXXX at XXXX to complete the joining formalities at <Address>, you are expected to carry the originals of the document as Annexure C and submit the copies of the same to the HR Team.
7. This offer of employment with AMBC Technologies (P) Ltd is subject to the successful completion of your Background Verification check conducted by AMBC or any agency appointed by AMBC to which you hereby consent. In case any information as given by you is found false or incorrect, your appointment will be liable for termination without any notice or salary in lieu thereof.
8. For any clarification/further information please reach +91 93619 10217.

For AMBC

President/VP(Operations).

AMBC Technologies Private Limited

CIN: U72900TN2013PTC090231

Development Centre: 3rd Floor, Divine Hive Space 2.0, Survey no 202, Beside Jyothi Meadows, Ramalayam Lane, Whitefield Road, Kondapur, Hyderabad - 500 084.

Administrative Office: No 19, Jawahar Street, Gandhi Nagar, Madurai - 625 019. Tel: 9159944594

email: accounts@ambconline.com www.ambctechnologies.com

Annexure A

<i>Employee Name:</i>		
<i>Designation:</i>		
<i>Salary Components</i>	<i>Per Month</i>	<i>Per Annum</i>
<i>Part-A</i>		
<i>Basic</i>	18083	216996
<i>HRA</i>	9042	108504
<i>Conveyance</i>	1600	19200
<i>LTA</i>	2083	25000
<i>Other Allowances</i>	17821	213852
<i>Gross (Total Part-A)</i>	48629	583548
<i>Part-B</i>		
<i>Meal Card Deduction</i>	0	0
	0	0
<i>Chauffer's Salary</i>	0	0
<i>Total Part-B</i>	0	0
<i>Total Part-A+B</i>	48629	583548
<i>Employee Contribution to PF</i>	2170	26040
<i>Professional Tax</i>	0	0
<i>Additional Health Insurance</i>	0	0
<i>Employee contribution to ESI</i>	0	0
<i>Net take home</i>	46459	557508
<i>Part-C</i>		
<i>Employer contribution to PF</i>	2170	26040
<i>Employer contribution to ESI</i>	0	0
<i>Gratuity</i>	868	10416
<i>Medical Insurance</i>	0	0
<i>Total Part-C</i>	3038	36456
<i>CTC (Part A+B+C)</i>	<i>51667</i>	<i>620000</i>

****Joining Bonus of INR 1,00,000 (one – time) will be paid to you on successful completion of your probation. The Joining Bonus will have to be repaid back if you choose to leave AMBC within 12 months from your Date of joining with us.**

Note: Reimbursements to be supported with Actual Bills. The take home salary may vary from the above mentioned based on the submission of proofs towards tax calculation.

****Encl: Annexure - A (Salary Structure), Annexure - B (Docs Checklist), Annexure - C (AMBC Employment Terms)**

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Annexure B

- Copy of all the educational/professional certificates (UG & PG).
- Copy of Passport/Driving License.
- Aadhar & Pan Card (Mandatory).
- 3 passport size photographs.
- Relieving letter from the last employer, clearly mentioning the date of release and employee number.
- Experience certificate/Relieving letter from all previous employers.
- PF UAN number.
- ESIC number.

Annexure C

- <https://forms.ambctechnologies.com/ambchr/>
Verification Code: A@M2B3C

I agreed to the terms and conditions of the Employment with AMBC.

Accepted

Signature:

Date:

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